

Connecticut Al-Anon Family Groups Services, Inc.
Board of Directors Meeting
July 14, 2021 at 6:30 pm.
Pattaconk Yacht Club, Chester CT

1. Opening Serenity Prayer/Welcome Carol)

A regular meeting of the Connecticut Al-Anon Family Group Services, Inc BOD was called to order at 6:45 pm by President Carol D and opened with a Moment of Silence followed by the Serenity Prayer. Carol welcomed board members to the meeting.

Participants: Carol D. Shirley B Ann T-V, Michael C. Janice R.

Absent: Kathy G, Katie D

- 2. Secretary's Report** May 19, 2021 Minutes – The May 19,2021 minutes were emailed for review and minor changes were made with regard the correct spelling of a name and correct wording of a motion. A motion was made to accept the amended Secretary' minutes by Shirley and seconded by Ann. Minutes were approved as corrected.

Worker's Compensation Forms 6B adding newest BOD members Katie D and Kathy G were completed and emailed to our insurance company on 5/9/21. Insurance company forwarded revised forms and Secretary completed them again, BOD members signed the forms and Secretary emailed them back to insurance co on 5/27/21.

Initial Annual Report (\$50.00) naming new officers completed online and submitted to the Secretary of State on 4/17/21. The interim report \$20.00 adding Katie's and Kathy's names was completed online and submitted to the Secretary of the State on 5/5/21. Secretary was reimbursed by Area Treasurer, Jackie B in the amount of \$70.00.

Motion made by Shirley and seconded by Michael via email on 7/18/21 and approved that Deborah C name be added as a signatory on the Convention account, Martha N name remains as a signatory and both James L and Nicholas V names be removed as signatories on said account. Letters had to be redone as first letter listed name as Rick L and bank did not accept those letters.

- 3. Concept 4 Ann**

- 4. Treasurer's Report** – June balance ended with \$88,893. Michael reviewed his report with Board and had sent his report previously to BOD members.

Highlights– Area spent little and did collect donations. They receive about \$5,947 from Convention account in use (seed money refunds) Alateen – no changes, LDC collected \$1100 and \$1400 in May and June in sales, total cash balance decreased, convention – returned excess monies. Note some uncashed refunds per Tax accountant that we can keep. Taxes deadline extended for 2020. Michael is monitoring ADP and DOL invoices and will get insurance and tax preparation budget numbers for 2022. Motion made be Janice to accept treasurer's report with two edits (\$5946 to 5947 and Carol be corrected in greeting. Ann seconded motion and unanimously approved.

5. Old Business

- a. BOD mission Statement and Strategic plan – to be extended to October Ann is chair of this committee.

- b. Review Budget needs – Carol will request \$1500 to include cost of tax preparation . Carol discussed the insurance and bonding figures. Discussion followed with regards to minimum wage.

6. New Business

- a. Change signatories on Convention account and add Deborah and remove Rick L and Nick V. This motion was made via email, seconded and unanimously approved.
 - b. DOB notice – discussion followed regarding a former employee and DOL benefits. Michael to review records Carol to review the DOL form with Secretary reviewing pat records.
 - c. New manager needed for LDC – current employee was offered a new job current employee can stay on Tuesdays not Thursdays. Another member may be interested. Shirley made a motion to accept Deborah as an interim paid position at LDC for one day a week, seconded by Ann and unanimously passed.
- 7. New meeting Zoom or in person Bachi Grill is open. October is next meeting. Carol to send email out. Openings for Board members – we can ask for resumes – but can't vote until annual meeting.
 - 8. Ann made a motion to adjourn meeting and Michael seconded it. Unanimously approved. Closed with Al-Anon Declaration.

Upcoming meetings: August 6, budget meeting

Area meeting in September

BOD meeting October 13,2021. (Location TBD)

Respectfully submitted,

Janice R.
Corporate Secretary