

AGENDA
Connecticut Al-Anon Family Groups Services, Inc.
Annual Board of Directors Meeting
March 30, 2020 at 6:00 p.m.
<https://us04web.zoom.us/j/4760570417>
Meeting ID: 476 057 0417

1. **Opening Serenity Prayer/Welcome** - (Deborah)

The Annual Meeting of the Connecticut Al-Anon Family Group Services, Inc. BOD was called to order at 6:10p by President Deborah C and opened with the Serenity Prayer. This meeting was conducted over the ZOOM platform utilizing audio and video technology.

Participants: Deborah C, Shirley B, Betsy N, Ann V-T, Michael C, Sam C, Gail L

Deborah thanked Gail and Sam for their important contributions over their 6 year terms on the BOD. Both terms have completed and this will be their last BOD meetings. Gail in turn thanked the BOD for its support in her service term. Sam also thanked the BOD for the opportunity of service and expressed gratitude for the members who have stepped up to this service

2. **Secretary's Report/January Minutes** - (Betsy)

The original minutes were emailed on Feb 5. They have been revised to include 2 items that were added and Sam's initial was corrected in the attendance list.

A motion was made by Ann, seconded by Michael to approve the revised minutes of the 01/29/20 regular BOD meeting. Approved by all

3. **Concept Sharing - Concept 9** - (Ann V-T)

Ann read her sharing on Concept 9 which she emailed to BOD members. Copy is attached.

4. **Election of Current Board Members** - (Deborah)

Deborah questioned each current Board member if they were willing to continue service for the next term year. The current members who will continue as board members are: Deborah C, Betsy N, Shirley B, and Ann V-T and Michael C. Sam C and Gail L have each completed 6 terms on the board and will be stepping down after tonight's meeting

5. **Election of Board Officers** - (Deborah)

Election of officers is normally done using paper ballots. It was agreed by all that the voting process on the ZOOM Platform will be done by voice only. All officer positions were unanimously approved.

President	Deborah C
Secretary	Betsy N
Treasurer	Michael C

6. **New Candidates Resumes** – Review and Vote (Deborah)

The Nominating Committee submitted 2 names for consideration to fill open BOD positions.

The resumes had been emailed to current board members for review. The voting to fill open positions is normally done using paper ballots. It was agreed by all that the voting process on the ZOOM platform will be done by voice vote only. The 2 candidates are Janice R and Carol D – both were unanimously approved.

Deborah will contact both to inform them of approvals. She will contact Jacki B (AWSC Secretary) to submit and process the required background checks

7. **Treasurer's Report – (Michael)**

Michael reported on the year end 12/31/19 financials. Met with Attorney Don Reney and Sam C (past BOD treasurer) to review info for submitting corporate tax returns. It was verified that all bank accounts are under the same Fed Corp Tax ID number.

Some key points reported:

- *We are in a good financial position even if there are decreased contributions and sales in the near future because of temporary closures of in-person group meetings and the LDC due to Covid-19 guidelines issued by CT and CDC
- *we may want to consider consolidation of all banks accounts to one financial institution (Webster Bank)
- *will need to look at long-term assets and office supplies
- *we now have an accurate foundation to move forward with forming an audit committee

Motion made by Ann and seconded by Gail to accept the Treasurer's report as presented

8. **LDC Update – (Deborah)**

Deborah reported on the status of staffing at the LDC

Based on the recent CT and CDC guidelines, the LDC will be closed until further notice – the list of mandated CT closures include non-profits. Employees may be eligible for CT Unemployment benefits.

9. **Mission Statement Strategic Plan Subcommittee Report - (Betsy)**

Subcommittee met on Saturday 2/22 to begin discussion. Members will review the Concept as they relate to the BOD and AWSC. Each member was assigned a specific concept 1-6. Not all reports have been received to compile into a report. Progress report will be done at next BOD meeting in May.

10. **Old Business – (Deborah) - not discussed**

Audit Task Force

Audit Committee Formation/Recommendation

11. **New Business - None**

12. **Close with AI-Anon Declaration - (Deborah)**

Motion made by Deborah C, seconded by Betsy N to close the meeting at 7:45p with the AI-Anon Declaration

Upcoming Meetings

May 20, 2020

July 29, 2020 (if needed for upcoming Budget Meeting)

October 14, 2020