

Connecticut Al-Anon Family Groups Services, Inc.  
Board of Directors Meeting  
**September 12, 2019**  
Special Meeting via Email

**1. Purpose of the Special Meeting**

A special meeting of the Connecticut Al-Anon Family Groups Services, Inc. was requested by President Deborah C. for the purpose of voting upon a motion to make a formal offer of employment to June Porter for the position as LDC Office Manager. Business was conducted via emails

**2. Participants:** Deborah C, Michael C, Shirley B, Ann V-T, Betsy N, Sam C, Gail L

**3. Motion:** Presented by Michael C. Seconded by Shirley B

**MOTION**

To present a formal offer of employment to June Porter for the position of CT AFG LDC Office Manager. This is a 12 hour per week position (Tuesdays and Thursdays, 9:30a – 3:30p) at the CT AFG LDC office at 277 Main Street, Hartford with an hourly pay rate of \$13.50. Starting date of employment to be determined upon her acceptance of this employment offer.

**4. Vote** unanimous vote via email from all BOD to present a formal offer of employment to June Porter

**Upcoming Meetings:**

**Wednesday September 25, 2019**  
**Wednesday October 30, 2019**