

**CONNECTICUT AL-ANON FAMILY GROUPS SERVICES, INC.**  
**Board of Directors Meeting**

**March 13, 2019**

**Meriden, CT**

The Annual meeting of the Connecticut Al-Anon Family Groups Services, Inc. was called to order at 6:40 pm by President Deborah Cavanaugh and opened with the Serenity Prayer.

Present: Deborah Cavanaugh, President, Sam Chaney, Treasurer, Jackie Bontems, Secretary, Gail Larkin and Betsy Nicoletti.

**Opening Remarks:** Deborah C. welcomed all to the meeting.

**Secretary's Report:** Jackie B. presented the minutes from the Jan. 16, 2019 Board Meeting. Betsy N. moved that the minutes be accepted. Gail L. seconded. Motion passed. Jackie also advised everyone that the Annual Report for the corporation had been filed with the state. She will update the Secretary's notebook after typing tonights minutes.

**Concept Sharing-** Betsy N. shared on Concept 5 utilizing Reaching for Personal Freedom. "The rights of appeal and petition protect minorities and insure that they be heard." She shared that this concept contains the spiritual principle that all opinions must be heard in order to have an informed group conscience. Discussion based on mutual respect might not come naturally to those of us who have been affected by alcoholism. Betsy talked about hearing Ric B. former Exec. Director at WSO describe this concept as having the right to be heard but not the right to be right.

**Gail L. will share on Concept 6 at the May 29, 2019 BOD meeting.**

**Election of Current Board Members:**

**Re-election by written ballot of current Board members for another one year term was held with the following results:**

**Deborah C.- Yes (unanimous)**

**Gail L.- Yes (unanimous)**

**Sam C. – Yes (unanimous)**

**Betsy N.- Yes (unanimous)**

**Jackie B-(6) 1-year terms have been fulfilled and is leaving the BOD. She was thanked for her service.**

**Election of Board Officers:**

**Elections were held (by written ballot, tallied by Secretary) with the following results:**

**Deborah C.- President**

**Betsy N.-Secretary**

**Sam C. will be stepping down as Treasurer.**

**New BOD Candidate Resumes- Review and Vote:**

**Deborah had e-mailed potential BOD members resumes to all prior to tonight's meeting. Discussion on each candidate ensued. All three candidates, Michael C., Shirley B. and Ann T-V. were voted on by paper ballot and vote was unanimous.**

**Election of Officers-Continued:**

**Sam C. nominated Michael C. to be BOD Treasurer, Deborah C. seconded. Motion passed unanimously.**

**Treasurer/LDC/Finance Committee Report:**

**Sam C. presented the Treasurer's report-**

**Corporate Finances are sound for present and foreseeable future. The Area Bank acct. was at \$36,085.58 on 2/28/19. The Reserve Account remains over \$22,000.00.**

**The LDC acct is within guidelines. He also advised that he spoke with the IRS regarding their request for a Form 941 for 2015 which is an employee tax return.**

He advised the IRS via a letter that we did not have employees in 2015. The matter seems to be resolved. Sam also said that in a previous report to the BOD he had indicated the year the IRS was inquiring about a corporate tax return for 2016 but it is the 2015 payroll tax return the IRS was inquiring about.

Deborah said at this point that Ron S., Finance Committee Chair had requested another \$3,000.00 be transferred from the Area checking account to the LDC bank account at TD Bank as the LDC bank balance was \$10,190.00. We don't have Ron's most recent report but the Board did discuss the finances of the LDC as it relates to the cash outlay/inventory prior to and after the upcoming Convention.

Deborah then brought up the "Pfizer Employee Match" contribution that was sent to the LDC which per World Service we cannot accept. See the service manual Pages 103-104 for donation explanation. Deborah will contact Pfizer on this matter. Motion made to accept the Treasurer's report, seconded and passed.

**Old Business:**

**Audit Task Force, Accts., Tax ID**

Discussion on whether the Board Treasurer or another officer should be a signatory on all bank accounts related to CTAFG so that we as a Board can access bank account info. if needed. As the BOD we are responsible for ensuring that all funds associated with the Area are accounted for. Deborah will talk to the Convention Treasurer about the balance in the Webster Bank Convention acct. and verify the Tax ID#. Jackie will reach out again to Marcia for bank info. on the "special events" checkbook and to the CAWW Treasurer for the bank info. on that account including Tax ID#'s banks have on file.

**Discussion of LDC Sales and current pricing**

**Marie has not found the guideline on which current literature pricing is based. Next BOD meeting, have discussion re: new guidelines for literature prices.**

**New Business:**

**The Nominating/Resume Review Committee (for BOD potential members) has suggestions regarding the application form for potential BOD members. This will be discussed at the next BOD meeting.**

**Also to be discussed in May at the next meeting will be, does CTAFG have a mission statement and a strategic plan? Should we model as BOD members WSO Trustees?**

**Motion to adjourn was made by Betsy N. and Gail L. seconded. Motion passed.**

**Meeting closed at 8:50 p.m. with the Al-Anon Declaration.**

**Respectfully submitted,**

**Jackie Bontems/Secretary**