Assembly Information -   November 6, 2021

The Assembly will be hosted by "Tech 12" Company.

In order meet the needs of the company's technical team**, all reports** will need to be sent to both Taffy and I, by **November 2, 2021**.   For individuals who are providing reports, we ask that you use the ** asterisks feature as we have in the past in order for the Tech Team to identify you

Screen Sharing: <mark>Tech 12 will be in charge of all screen sharing. If you have something you would like to have shared during the Assembly you will need to forward it to me by November 2, 2021. There are no exceptions. Please don't ask me the day of the Assembly.</mark>

We will start at 10:00 am along with Tech 12. The company is going to provide you with some guidance on Zoom and even if you are an experienced user, it might be helpful for you to attend.

Tech 12 will have what has been identified as a "Red Zoom Operator" for individuals who are having difficulties at any time during the Assembly with technology,as well as monitoring individuals who may be unaware of things like, not muting themselves, lowering their hand etc. The Chat feature as in the past will be directly to Host/Tech 12.

Closed Caption and the Interpreters feature will be available for all of those who need it.

Registration
Available the middle of October, I am working with my fellow tech buddy on the registration which will be forwarded to AWSC members. Please share with all of your groups.

We believe we have come up with a solution that will make the process of voice/vote much easier by the following:
- Name, Role (GR; Alt GR etc.) and indicate if you are a voting member by using the letter "V" or "NV" along with the name of the group you are representing.
- Voting member (Yes/No) will also be on the registration.

Questions from participants:
Please review the voice/vote handout that has been provided to you.
Anyone who might have questions will need to utilize the "raised hand" function/reaction. Please refrain from just speaking out. If you aren't recognized please use the "Chat" feature to the Red Zoom Operator.

Voting
Voting will be conducted by Tech 12 with results of the votes will be displayed with everyone. One vote per group.

District Representative(s) you will be asked to provide a count of voting members from your District to the Area Secretary when the Assembly begins**. AT THE START OF THE ASSEMBLY ALL PROXIES SHOULD BE SUBMITTED TO THE AREA SECRETARY, ONCE THE MEETING BEGINS PROXY'S WILL NOT BE ACCEPTED**

Proxy Form (1) (ctalanon.org)

You can email a proxy to Taffy directly at taffyp2002@yahoo.com

Elaine M
CT Area Chair, Panel 60