

CONNECTICUT AL-ANON FAMILY GROUPS SERVICES, INC.
Board of Directors Meeting

March 9, 2016

Meriden, CT

The Annual Meeting of the Connecticut Al-Anon Family Groups Services, Inc. was called to order at 6:41 pm by President Pat Strong, and opened with the Serenity Prayer.

Present: Pat Strong, President, Jackie Bontems, Secretary, Robert Kane, Sue Guilford, Gail Larkin, Stacie Van Deusen and Deborah Cavanaugh.

Absent: Sam Chaney, Treasurer.

Opening Remarks: Pat S. said this meeting would be a combination of our Quarterly and Annual Board of Directors Meetings. There will be no Treasurer's Report and there are no new candidates this year to the BOD. She also said we had received one resume for the LDC Mgr. position. Pat gave an update on American Screening (our current Background Check company). Pat reported she gave all information she had gathered to Ann B., Delegate, who will discuss the information with other Area Officers and they will then make a decision. Pat thanked all BOD members for their commitment, time and effort involved in being members of the BOD. After elections tonight we will have some decisions to make on job descriptions, etc. for various LDC positions.

Secretary's Report: Jackie B. presented the Minutes from the previous Board Meeting. Motion made by Sue G. to accept Minutes as presented and seconded by Gail L. Motion passed.

Treasurer's Report: Sam C. was absent.

Concept VII: Jackie B. read Concept VII and shared (using the Service manual and Paths to Recovery as reference) how the WSC (traditional authority) and the Trustees (legal authority) work together for the good of Al-Anon as a whole and how their relationship is like that of CT's AWSC and BOD. Jackie used the example of how everyone worked together to be able to provide the membership with the information needed to make an informed group conscience regarding the the BOD recommendation that staff be hired for the LDC. The objectives of the WSC are spiritual but goals can only be achieved by means of an effective business operation as overseen by the Board of Directors.

Bob K. volunteered to share on Concept VIII at the next Board Meeting.

Election of Curent Board Members: Pat S. explained the election process. She also shared that although absent tonight, Sam C. agreed to be a member of the BOD for another year and if re-elected to Treasurer position he will continue in the capacity for the BOD.

Current BOD Members were asked to talk about if they wanted to continue on the Board for another year and if so, why? Board members were then given the opportunity to share their thoughts about each other.

Re-election by written ballot of current Board members for another one-year term was held with the following results:

Jackie B.:	Yes (unanimous)
Gail L.:	Yes (unanimous)
Sue G.:	Yes (unanimous)
Sam C.:	6 Yes/ 1 Abstention-Re-elected in abstenia
Bob K.:	Yes(unanimous)
Pat S.:	Yes (unanimous)
Deborah C.:	Yes (unanimous)
Stacie V.:	Yes(unanimous)

Election of Board Officers:

Elections were held (by written ballot, tallied by Secretary) with

the following results:

Corporate Chairman / President - Patricia Strong
Corporate Secretary - Jacqueline Bontems
Corporate Treasurer – Stacie Van Deusen received 2 votes, Sam Chaney with 5 votes was re-elected in abstentia

Discussion and Vote re:

- a. **LDC Treasurer Position and Job Description**-Pat gave a brief history of this position and said Michael C. was now finishing up a 3 year term (June 2016) and was not yet sure if he wanted to continue.

Discussion followed on combining BOD Treasurer position with that of LDC Treasurer. The LDC Treasurer chairs the Finance Committee. History of members on the Finance Committee was part of the discussion. Vote was taken to determine if LDC Treasurer position should be kept.

Vote was 6 yes to keep the position, 1 abstention.

Discussion of LDC Treasurer Job Description took place. No vote was taken on approving the LDC Treasurer Job Description as prepared by the Personnel Committee. A copy of the Job Description in “Word” form will be obtained by Jackie B. from Sue G. if available. Jackie will then ensure any changes are in “red” and send a copy of the LDC Treasurer Job Description with the changes to the BOD before the next Board meeting. It was also discussed that the fliers with Job Descriptions for the LDC Treasurer and LDC Office Manager were not on the website. Jackie to follow up with Ruth S., Webmaster, on this.

- b.-d.- There was no vote taken on LDC Finance Committee, Membership and Responsibilities, or on the LDC Office Manager Job Description or on the LDC Asst. Office Manager Position and Job Description.

Payroll specifics were discussed, as to who would keep track of hours, payroll service to be used or not? Pat S. said that payroll, by law, did have to be paid

weekly rather than bi-weekly. No decisions were made as to payroll at this time. Also discussed was the question raised by some members to Board members as to why there is a flyer out for LDC Office Mgr. but none for Asst. Mgr. when the membership voted to hire for both positions? “First Things First”, the Personnel Committee recommended that hiring an LDC Manager was the first priority. The ideal situation is that a LDC Manager be hired in April and then in May a flyer about the hiring of an Asst. Manager can be put out and information regarding same can be disseminated at the May Area Meeting.

The next Board Meeting will be April 13, 2016.

Motion to adjourn the meeting was made by Stacie V. and seconded by Sue G..

The Meeting closed at 9:00 pm with the “Al-Anon Declaration”.

Respectfully Submitted,

Jackie Bontems/Corporate Secretary